



## INVITATION TO TENDER

**TENDER NAME: PROPOSED PROVISION OF GENERAL INSURANCE FOR THREE (3) YEARS**

**TENDER NO: PCF/02/2022-2023**

1. PCF invites sealed tenders for proposed provision of General Insurance for Three (3) years.
2. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to ALL qualified and interested underwriters.
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours i.e 0900 to 1500 hours at the address given below.
4. Tender documents may be viewed and downloaded for free from the [www.pcf.go.ke](http://www.pcf.go.ke) and [www.tenders.go.ke](http://www.tenders.go.ke). Tenderers who download the tender document must forward their particulars immediately to [procurements@pcf.go.ke](mailto:procurements@pcf.go.ke) to facilitate any further clarification or addendum.

The procedures to be followed will be as follows:

- (a) Indicate full name of the organization
  - (b) Email address of the organization
  - (c) Telephone no of the organization
  - (d) Postal Address of the organization
5. All Tenders must be accompanied by a Tender Security from a Bank of Kenya Shillings Ten Thousand (Kshs 10,000.00) and valid for 198 days.
  6. The tenderer shall chronologically serialize all pages of the tender documents submitted.
  7. Completed Tenders must be delivered to the address below on or before **23<sup>rd</sup> September 2022 at 10:00am**. Electronic Tenders will not be permitted.
  8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderer's designated representatives and anyone who chooses to attend at the address below.
  9. Late Tenders will be rejected.

10. The addresses referred to above are:

**A. Address for obtaining further information and for purchasing tender documents**

Deputy Director, Supply Chain Management

Policyholders Compensation Fund

P.O Box 24203-00100, Nairobi

Tel 0794 582700

[Email -procurements@pcf.go.ke](mailto:procurements@pcf.go.ke)

**B. Address for Submission of Tenders**

Managing Trustee

Policyholders Compensation Fund

P.O Box 24203-00100, Nairobi

Tel -0794 582700

Tender Box located at the reception KWFT Centre 6<sup>th</sup> Floor

**C. Address for Opening of Tenders**



Boardroom

KWFT Centre 6<sup>th</sup> Floor

Policyholders Compensation Fund

P.O Box 24203-00100, Nairobi

Tel -0794 582700

Issued by: Deputy Director, Supply Chain Management	
Authorized by: Managing Trustee	

14<sup>th</sup> September 2022